

SLG Safe Administrator Security Requirements



Access Management Addendum for SLG Safe Administrator Users

SLG Safe Administrator Role

The SLG Safe Administrator is the key point of contact for an organization and is responsible for approving new user access to SLG Safe on behalf of their organization. The Bureau of the Fiscal Service uses SailPoint IdentityIQ to manage identity access to SLG Safe. New users self-request access through SailPoint IdentityIQ and Administrators approve access using SailPoint IdentityIQ.

Identity Verification Requirement for SailPoint Access

SLG Safe Administrator users must have their identities verified by a credentialing provider to access SailPoint IdentityIQ. SLG Safe allows for two different methods of identity verification: 1) Personal Identity Verification (PIV) Card, and 2) ID.me account. SLG Safe Administrators must use their PIV Card or ID.me account to access SailPoint IdentityIQ and SLG Safe.

Contact Us



Call Us: Mon-Fri, 8:00AM ET - 4:30PM ET
304-480-5299



Email Us: Mon-Fri, 8:00AM ET - 4:30PM ET
SLGS@fiscal.treasury.gov

Resources



Monitor the website for schedule updates
<https://slgs.gov/>



Visit ID.me for instructions on account creation
<https://help.id.me/hc/en-us/articles/202673924-How-do-I-create-an-ID-me-account->



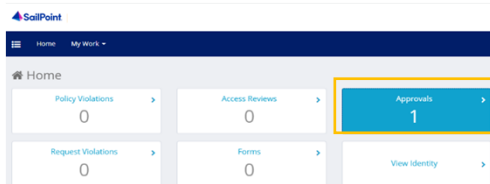
SailPoint IdentityIQ
<https://iiq.fiscal.treasury.gov>

Administrator Back-up Designation

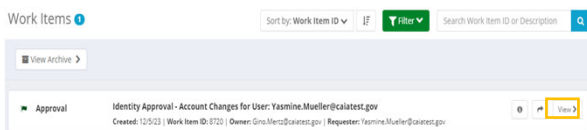
Primary Administrators will select their Backup Administrators as their “Manager” and Backup Administrators will select their Primary Administrators as their “Manager”.

Approving Manager Designation

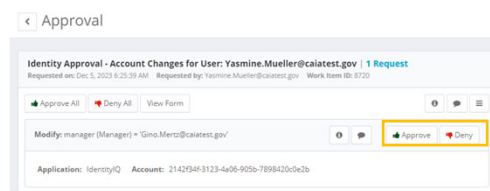
1 **Select the Approvals button on the Home screen**



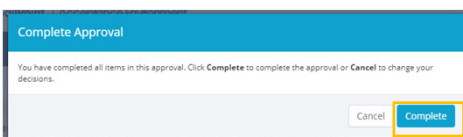
2 **Select View from the Work Items screen.**



3 **Review request to Approve or Deny.**

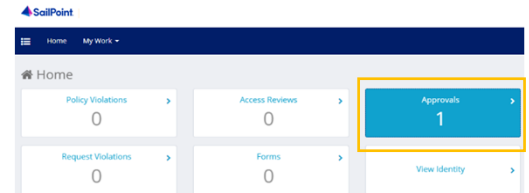


4 **Select Complete when the Approval Message appears.**

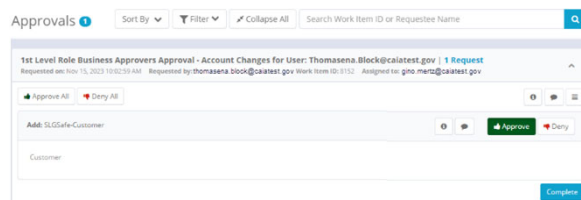


Approving SLG Safe Role Request

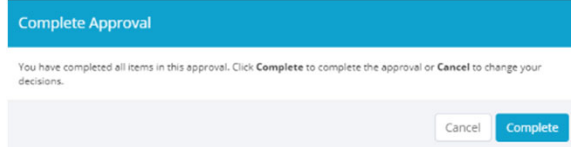
1 **Select the Approvals button on the Home screen**



2 **Review access request to Approve or Deny.**



3 **Review and Complete for Fiscal Service approval.**



Request submitted successfully. The ID for this request is 40.

Once approved by Fiscal Service, an email is sent to the requestor confirming SLG Safe access. Unapproved requests expire after 14 days.